



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SHIVA COLLEGE OF EDUCATION
Name of the head of the Institution	Dr.Sunil kumar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01978256003
Mobile no.	9805092578
Registered Email	shiva_college@yahoo.com
Alternate Email	shivacollegeghumarwin@gmail.com
Address	shiva college of education ghumarwin Distt.Bilaspur HP 174021
City/Town	Ghumarwin
State/UT	Himachal pradesh
Pincode	174021

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Ms.Prem Lata
Phone no/Alternate Phone no.	01978256003
Mobile no.	9805092578
Registered Email	shivacollegeghumarwin@gmail.com
Alternate Email	shiva_college@yahoo.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://shivaeducation.com/ugc-cell/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://shivaeducation.com/ugc-cell/

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.24	2011	27-Mar-2011	26-Mar-2016

6. Date of Establishment of IQAC	18-Sep-2008
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7. Internal Quality Assurance System		
Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

No Data Entered/Not Applicable!!!

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
No Data Entered/Not Applicable!!!	
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to

No

assess the functioning ?	
16. Whether institutional data submitted to AISHE:	No
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Shiva college of education ghumarwin affiliated to Himachal Pradesh university shimla and follows the curricula prescribed by the University. The College ensures effective curriculum delivery through a well planned and documented process. Academic Council prepares the academic calendar of the college and also the concerned departments prepare their departmental academic calendars. The academic calendar specifies suitable available dates for significant academic and other activities. The faculty members are briefed on the academic activities of the college on the first meeting of the commencement of every academic year. Syllabus of each subject for the academic session is provided to the students. Faculty members prepare semester-wise teaching plan for theory and practical at the beginning of every academic year/semester. For the effective transmission and delivery of curricula, departments integrate classroom teaching with various ICT tools, laboratory practicals, field projects, students seminars, tutorials, question papers solving, research projects, field survey, etc. For the effective curriculum delivery teachers also use participative, problem solving, cooperative and student-centric learning methods. Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, Tutorials, Use of monitors, Departmental Quiz, paper presentation by the students, projects, group assignments, term-papers, educational tours, field trips and industrial visits for effective delivery of curriculum, which are done in a planned manner. The college encourages faculty members to attend Orientation/Refresher courses, workshops and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum. Photo copies of the Certificates of the above courses are provided by faculty members to IQAC for documentation. At the end of every academic year, feedback from teachers, students, non-teaching staff and guardian is collected by IQAC in coordination with feedback committee, it is then analysed and analysis report is communicated to the administration of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	NILNIL	Nil	Nil	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

Nil	0	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	General B.Ed	200
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback was taken, analyzed by a committee and on the basis of that necessary actions were taken to improve the academic atmosphere.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	General B.Ed	200	200	200
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	200	0	20	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	20	6	1	0	20
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In our institution, mentoring system has been introduced from 2018-2019, for establishing a better and effective relationship between student and teacher and also continuously monitor, council and guide students in educational and personal matter. All teachers work as mentors for students allotted to them. The students must feel to confide in their mentors. This is a continuous process till the end of academic career of student. The aim of student mentor-ship is – 1. To enhance teacher –student relationship. 2. To enhance student’s academic performance and attendance. 3. To minimize student’s dropout ratio. 4. To monitor the student’s regularity and discipline. 5. To enable the parents to know about the performance of regularity of wards. The IQAC had taken the initiative of implementing the mentoring of students. Students are based on the streams of studies and also according to their core subjects. They are divided into groups of 20-25 students. Mentors maintain and update the mentoring format after collecting all necessary information. Mentors are expected to offer guidance and counselling as and when they required.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
200	20	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	20	11	0	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	General B.Ed	2019	Nil	Nil
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous evaluation of students of academic performance is done by all the departments in the college as decided by Internal assessment evaluation committee at the beginning of the year. Each department undertakes the procedure as relevant to the subjects taught in the courses. This will be supervised by the Head of the departments and the marks are updated to the Internal assessment coordinator for submission to the affiliated University. Reforms initiated for continuous internal evaluation in the college vary from department to department as per the subject taught.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institutional academic calendar contains plans for curricular and co-curricular activities based on the available working days as per norms framed by the university. The college commence the academic year in accordance with the schedule and guidelines given by the university academic calendar. Every Semester the college prepares academic calendar in accordance with the university calendar and it will be intimated to all the students, Stake holders and the same is displayed in college website. The academic calendar provides information about the date of commencement of the semester, Internal Assessment Test schedule, Audit Schedules, academic related activities like Project review schedule, club related activities, Events pertaining to professional bodies (Guest Lecture, Seminars, workshops conferences), Conduction of Lab internals and information with respect to State government and local holidays. The institution strictly follows the schedules in the academic calendar for the conduction of CIE. Internal tests are conducted by centralized IA test cell on the dates planned in academic calendar. Results of internal assessment are declared and communicated to students within a scheduled time.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://shivaeducation.com/courses/bachelor-of-education-b-ed/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed	BEd	General	200	194	94
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

<https://shivaeducation.com/student-section/grievances-complaints/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	0	0	Nil	0
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	0	0	0	0	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	0	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
wisdom world quiz	RRC SHIVA COLLEGE OF EDUCATION	3	18
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	0	0	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Aids Awareness,	RRC SHIVA COLLEGE OF EDUCATION GHUMARWIN	WORLD AIDS DAY RALLY AND QUIZ COMPETITION	12	120
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Institutions internship	Institutions internship	GOVERNMENT SCHOOLS OF BILASPUR DISTRICT	06/08/2018	15/12/2018	200
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2000000	1875470

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
nil	Nil	Nil	2023

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
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Text Books	9271	Nil	194	Nil	9465	Nil
Reference Books	14	Nil	Nil	Nil	14	Nil
Journals	4	Nil	3	Nil	7	Nil
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	48	1	1	1	0	1	2	2	0
Added	0	0	0	0	0	0	0	0	0
Total	48	1	1	1	0	1	2	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

95 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	https://shivaeducation.com/facilities/institutional-facilities/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1500000	1486339	400000	389131

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Classroom facilities: The maintenance of classrooms is a regular exercise. The cleanliness of classrooms is ensured by a group of Grade -IV workers and sweepers. After the admission process in every semester it is ensured that all

the classrooms have adequate desks, benches. The fans and electrical appliances are checked wherever requirements are found the purchase committee are appraised of the requirements. The purchase committee makes the purchases after approval from the Principal. There are projectors in as many as eight classrooms, besides smart classrooms. Student support and welfare: In the college campus, there is a good environment for the benefit and welfare of the students. Various sub committees are in the college to support services, student welfare and to meet their needs. The principal is the chairperson of all sub committees besides the students union. There is a canteen committee for maintenances of the college canteen and to ensure the healthy and hygienic food for the students as well as the other members of the college. Maintenance of library: For maintenances of library infra-structure and facilities the library committee and administration have been given the responsibility to purchase, procure books, manuscripts and other materials, as per the recommendations received from the Himachal Pradesh University Shimla.

<https://shivaeducation.com/facilities/institutional-facilities/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
nil	Nil	0	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal

0	0	0
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5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
New Era Vibration 23rd Dec, 2018 State level Inter B.Ed. College Duet Dance and Declamation Competition.	state	264
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students have active representation on academic and administrative bodies and committees of the Institute. Class Committees All programmes have class committees for each course that comprise of student members representing meritorious as well as weak students, alongwith faculty members nominated by the Head of the Department, other than the course teacher. The Class Committees provide feedback on all aspects of the programme and respective course. Class

Committee Meetings are held regularly, at least twice in each semester. Cultural and Sports Committees Students have strong representations in all cultural and sports and games committees and help in organization and management of events.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

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5.4.2 – No. of enrolled Alumni:

20

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

VISION To achieve distinction and engage in educational pioneering so that the college will contribute to the establishment of a knowledge-society and become the "center of expertise" at the regional and national level, attaining a position among top national colleges of education. MISSION The mission of the college is to prepare professional educators who will contribute to built a knowledge society and who are able to compete globally. It will be achieved through improving the college's programme and units by establishing high-functioning learning community. Moreover, the college will seek to response the diverse needs of the society, the problems of educational field, and the challenges to comprehensive development through presenting initiative for educational reforms, and employing knowledge, research and development in the way possible in light of the values and needs of the society and according to the academic accreditation criteria.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	EXAMINATION CELL MANAGES THE WHOLE UNIVERSITY EXAM. MONTHLY TEST CONDUCTED BY INSTITUTE
Admission of Students	STUDENTS GET ADMISSION IN COLLEGE BY COMMON ADMISSION PROCEDURE .STUDENTS APPLY OFFLINE FOR GETTING ADMISSION IN UG. STUDENTS GET MESSAGE ON WHATSAPP FOR ADMISSION AND DOCUMENT VERIFICATION .FEES IS ALSO DEPOSITED OFFLINE..CONVENER OF ADMISSION

	COMMITTEE CONTROLS THE WHOLE ADMISSION PROCEDURE IN COLLEGE.
Teaching and Learning	MODERN TEACHING TECHNIQUES LIKE COMPUTER ,PROJECTER USED IN CLASSROOMS.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	STUDENTS GET ADMISSION IN COLLEGE BY COMMON ADMISSION PROCEDURE .STUDENTS APPLY OFFLINE FOR GETTING ADMISSION IN UG. STUDENTS GET MESSAGE ON WHATSAPP FOR ADMISSION AND DOCUMENT VERIFICATION .FEES IS ALSO DEPOSITED OFFLINE..CONVENER OF ADMISSION COMMITTEE CONTROLS THE WHOLE ADMISSION PROCEDURE IN COLLEGE.
Examination	EXAMINATION CELL MANAGES THE WHOLE UNIVERSITY EXAM. MONTHLY TEST CONDUCTED BY INSTITUTE

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
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Permanent	Full Time	Permanent	Full Time
4	4	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
STUDY LEAVE UNDER CAS PROGRAMME/EPF/ESI	MEDICAL LEAVE/EPF/ESI	GOVERNMENT SCHOLARSHIP

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

INTERNAL AUDIT IS REGULARLY CONDUCTED BY INTERNAL AUDIT COMMITTEE FORMED BY SECRETARY SHIVA EDUCATIONAL SOCIETY. EXTERNAL AUDIT IS ALSO CONDUCTED REGULARLY BY DV CHAWLA AND CO CHARTERED ACCOUNTANT (REG.505842)

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DV CHAWALA AND CO CHARTERED ACCOUNTANT	Yes	SECRETARY SHIVA EDUCATIONAL SOCIETY AND COLLEGE PHYSICAL VERIFICATION COMMITTEE
Administrative	Yes	DV CHAWALA AND CO CHARTERED ACCOUNTANT	Yes	SECRETARY SHIVA EDUCATIONAL SOCIETY AND COLLEGE PHYSICAL VERIFICATION COMMITTEE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents regularly interacted with teachers seeking and giving input on performance of their wards at the departmental level.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	To Improve the facilities of library and ICT Resource Centre With WiFi System	10/07/2018	29/05/2019	29/05/2019	0

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	00	NIL	NIL	Nil

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
STATE LEVEL INTER B.Ed College Declamation Contest	23/12/2018	23/12/2018	15
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation of saplings in the campus
2. Plastic Free Campus
3. Recycling Programs
4. Created a Garden
5. Reduce Paper Use.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

NEW ERA VIBRATION 2018 rangoli competition poem competition skit competition

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.facebook.com/photo/?fbid=712378970913910&set=pb.100064254395940.-2207520000>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

VISION To achieve distinction and engage in educational pioneering so that the college will contribute to the establishment of a knowledge-society and become the "center of expertise" at the regional and national level, attaining a position among top national colleges of education. MISSION The mission of the college is to prepare professional educators who will contribute to built a knowledge society and who are able to compete globally. It will be achieved through improving the college's programme and units by establishing high-functioning learning community. Moreover, the college will seek to response the diverse needs of the society, the problems of educational field, and the challenges to comprehensive development through presenting initiative for educational reforms, and employing knowledge, research and development in the way possible in light of the values and needs of the society and according to the academic accreditation criteria.

Provide the weblink of the institution

<https://shivaeducation.com/about-us/about-shiva-college-of-education/>

8.Future Plans of Actions for Next Academic Year

Shiva College of Education has a clear vision to meet global standards of education by imparting world class education through skilled manpower to make a significant contribution to the nation building, catering to the need of the society by creating research oriented intellectual domain that initiates, nourished and perpetuates values of humanity and achievement of excellence in academic field. Thus college believes in creating new frontiers of knowledge for development of a human and society moving on the following future plans for the next academic session to reach the target:

- To organize Faculty development

programmes on regular basis. • Restructuring of improved E-resources in the college. • To promote the staff and students to write start up projects under the seed money. • To organize National Seminar in Education. • To strengthen placement cell in order to ensure better student progression. • To organize a guest lecture series on various emerging educational topics. • College level workshops on IPR and MIS. • To promote collaborations and MOU's.